



PRIVACY POLICY

Overview

VelocityEHS Holdings Inc. (“VelocityEHS,” “we,” “us,” “our,” or the “Company”) is committed to protecting the privacy of individuals who visit the Company’s Web sites (“Visitors”), and individuals who register to use our Services as defined below (“Customers”). We are serious about protecting your privacy and recognize that you care how information about you is used and shared. We appreciate your trust that we will do so carefully and sensibly.

This Privacy Statement describes VelocityEHS’s privacy practices in relation to the use of the Company’s Web sites and the related applications, services, and programs offered by VelocityEHS (collectively, the “Services”), as well as individuals’ choices regarding use, access and correction of personal information.

This Privacy Statement applies to VelocityEHS Holdings Inc and its (wholly owned) subsidiaries (MSDSonline Inc. (DBA VelocityEHS), VelocityEHS Canada and their respective Services) owned and operated by VelocityEHS. The Privacy Policy is incorporated into and is a part of the Company’s Terms of Use and covers the information practices, including how the Company collects, uses, shares and secures the personal information you provide, of Web sites that link to this Privacy Statement (collectively referred to as “VelocityEHS’s Web sites” or “the Company’s Web sites”).

By accessing and using our Sites, you agree that you have read and understand this Privacy Policy, and that you accept and consent to the privacy practices described in this Privacy Policy.

Changes to Privacy Policy

VelocityEHS may update this Privacy Policy to reflect changes to our information practices. If we make any material changes we will notify you by email (sent to the e-mail address specified in your account) or by means of a notice on this website prior to the change becoming effective. We encourage you to periodically review this page for the latest information on our privacy practices.

Canada's Personal Data Protection & Electronic Documents Act

VelocityEHS is subject to, and complies with, the privacy protection standards under Canada's *Personal data Protection and Electronic Documents Act* ("PIPEDA"). The Office of the Privacy Commissioner of Canada ("OPC"), through its *Processing Personal Data Across Borders Guidelines* ("OPC Guidelines") allows data processors, such as VelocityEHS, to transfer personal data across borders. Customers are required to transfer personal data to VelocityEHS only for the purposes for which the information was collected. VelocityEHS uses data transfer agreements to enable the transfer of information across borders as well as to outline our obligations of providing a comparable level of protection.

To learn more about the OPC Guidelines, visit:

https://www.priv.gc.ca/media/1992/gl_dab_090127_e.pdf

Third Party Audits, Certifications and Reports

The Company's privacy and data security compliance program has stringent global information and security policies and procedures. Our program has been reviewed and certified by various third parties, both against specific jurisdictions or international standards, some of which include:

- CSAE 3416 Type 2 (Canada)
- SSAE 16 SOC 2 Type 2 (US)
- ISAE 3402 Type 2 (International)

In addition, our internal controls have been externally audited, resulting in a SOC 2 Report. This report allows customers to understand and feel confident that The Company's internal controls that process your data meet the Section 100 Trust Principles:

- Security: Our system is protected, both logically and physically, against unauthorized access.



- Availability: Our system is available to our customers for operation and use.
- Processing Integrity: Processing is complete, accurate, timely and authorized.
- Confidentiality: Confidential data is protected as agreed upon.
- Privacy: Personal data is collected, used, retained and disclosed in conformity with our commitment under applicable laws, our contractual agreements and as required by the American Institute of Certified Public Accountants (AICPA) and the Canadian Institute of Chartered Accountants (CICA).

To learn more about SOC 2 standards, audits and the Trust Principles, please visit:

<https://www.aicpa.org/interestareas/frc/assuranceadvisoryservices/pages/asec.aspx>

What Information Do We Collect?

VelocityEHS may collect various types of information from or about you. During the Site(s) registration process and the Company's subscriber registration process, you supply us with basic contact information (such as name, address, telephone number, e-mail address and company name), as well as billing information. This information is generally entered into fields in the registration and subscription forms and enables you to take full advantage of the products and services that we offer. Should you purchase any VelocityEHS subscription or services on or through the Site(s), the information that you supplied during the registration process may be used to track details about those purchases. VelocityEHS processes data imported by our customers and end users in their access and use of VelocityEHS products and services. This data can often include personal data of our customers, end users or other data subjects. This information is necessary for VelocityEHS to provide its comprehensive environmental, health, safety and sustainability software solutions. These solutions may include one of our software tools, implementation services, secure cloud hosting, on-demand training, etc. The personal data may include contact information, such as name, home address, office address, telephone number, email address, social security number, photographs used for ID badges, etc.

Customers can also use our tools to schedule, manage and track workplace incidents, formal safety meetings and ensure compliance with state and federal safety regulations and this may provide VelocityEHS with human resource-related data such as date of birth, age, gender, job title and work history. Also, customers using our tracking and streamline tools to submit regulatory reports may provide VelocityEHS with more sensitive information such as medical records, medical bills and doctors' notes. Our privacy and data security program are designed to process and protect our customers' data in accordance with privacy regulations and in respect to confidentiality requirements.



The Company *may also collect, from you, the following personal information about your contacts:*

- [Name and email address], in order to forward a job posting
- [Name and email address], in order to refer our products or services
- [Email address], in order to share an article, blog post or other content
- Through our “import contacts” feature we may collect the [name, email address, phone number] of your contacts in order to [provide description of use/purpose of collection e.g. to connect you with people you know who also use our service]

When you provide us with personal information about your contacts we will only use this information for the specific reason for which it is provided.

If you believe that one of your contacts has provided us with your personal information and you would like to request that it be removed from our database, please contact us at Privacy@EHS.com.

VelocityEHS may also retain the content of and metadata regarding any correspondence you may have with the company or its sales and customer service representatives, regardless of the mode of communication by which such correspondence was made. This information helps VelocityEHS to improve its Site(s) and the materials, products and services that we offer on the Site(s), and to more effectively and efficiently respond to both current and future inquiries.

As is true of most websites, we gather certain information automatically. This information may include Internet protocol (IP) addresses, browser type, Internet service provider (ISP), referring/exit pages, the files viewed on our site (e.g., HTML pages, graphics, etc.), operating system, date/time stamp, and/or clickstream data to analyze trends in the aggregate and administer the site.

Cookies & Similar Technologies

VelocityEHS uses “cookies” (small text files stored on your computer) to help track and customize your access and use of the Site(s). Cookies store and retain information that helps us recognize you when you return to the Site(s) following a previous visit. Cookies may also store any login or ID assigned to you by VelocityEHS and the associated password, though this information is stored in encrypted form. Most popular Internet browser packages allow you to configure the browser so as not to accept cookies. However, setting your browser to reject cookies may prevent you from taking full advantage of our Site(s) and the materials, products and services that the Company makes available on the Site(s).

To learn more about cookies, visit www.allaboutcookies.org.



VelocityEHS uses analytics software such as Google Analytics, to collect other information. Generally analytics services do not identify individual users. Many analytics services allow you to opt out of data collection. For example, to learn more about Google Analytics practices and to opt out, visit www.google.com/settings/ads or by downloading the Google Analytics opt-out browser add-on at <https://tools.google.com/dlpage/gaoptout>

These analytic services allow us to better understand the functionality of our web sites. This software may record information such as how often you use the site(s), the events that occur within the application, aggregated usage, performance data, and where the application was downloaded from. We do not link the information we store within the analytics software to any personally identifiable information you submit within the application.

[Web Beacons](#)

VelocityEHS uses Web beacons alone or in conjunction with cookies to compile information about Customers and Visitors' usage of the Company's Web sites and interaction with emails from the Company. Web beacons are clear electronic images that can recognize certain types of information on your computer, such as cookies, when you viewed a particular Web site or Service tied to the Web beacon, and a description of a Web site or Service tied to the Web beacon. For example, we may place Web beacons in marketing emails that notify the Company when you click on a link in the email that directs you to one of the Company's Web sites. The Company uses Web beacons to operate and improve the Company's Web sites, Services and email communications.

[Social Media Features](#)

The Company's Web sites may use social media features, such as the Facebook "like" button ("Social Media Features"). These features may collect your IP address and which page you are visiting on the Company's Web site, and may set a cookie to enable the feature to function properly. You may be given the option by such Social Media Features to post information about your activities on the Company's Web site to a profile page of yours that is provided by a third party social media network in order to share with others within your network. Social Media Features are either hosted by a third party or hosted directly on the Company's Web site. Your interactions with these features are governed by the privacy policy of the company providing the relevant Social Media Features.



Do Not Track

Currently, various browsers — such as Internet Explorer, Firefox, and Safari — offer a “do not track” or “DNT” option that relies on a technology known as a DNT header, which sends a signal to Web sites’ visited by the user about the user’s browser DNT preference setting. VelocityEHS does not currently commit to responding to browsers’ DNT signals with respect to the Company’s Web sites, in part, because no common industry standard for DNT has been adopted by industry groups, technology companies or regulators, including no consistent standard of interpreting user intent. VelocityEHS takes privacy and meaningful choice seriously and will make efforts to continue to monitor developments around DNT browser technology and the implementation of a standard.

Mobile

When you download and use our Services, we automatically collect information on the type of device you use and the operating system version.

VelocityEHS sends you push notifications from time-to-time in order to update you about any events or promotions that we may be running. If you no longer wish to receive these types of communications, you may turn them off at the device level. To ensure you receive proper notifications, we will need to collect certain information about your device such as operating system and user identification information. We do not ask for, access or track any location-based information from your mobile device at any time while downloading or using our Mobile Apps or Services.

VelocityEHS uses mobile analytics software to allow us to better understand the functionality of our Mobile Software on your phone. This software may record information such as how often you use the application, the events that occur within the application, aggregated usage, performance data, and where the application was downloaded from. We do not link the information we store within the analytics software to any personally identifiable information you submit within the mobile application.

How Do We Use the Information That We Collect?

In addition to the uses mentioned or described above, VelocityEHS uses the information that it collects from or about you to improve the materials, products and services that the Company makes available on the Site(s), to notify you of changes made to the Site(s) or new products made available on or through the Site(s), to evaluate your needs and customize Site content delivered



to you according to those needs, to facilitate the processing of any purchases you make through the Site(s), to send you promotional material from VelocityEHS and some of our affiliates, and for other lawful business purposes of VelocityEHS. The Company does not share information collected about you with third parties, except with regard to certain special programs that we offer in connection with some of our business associates, which may involve special promotions and/or pricing, and in which you are participating. Should you register as a participant in one of those programs, VelocityEHS will acknowledge your registration and notify our applicable business associate of your registration, thereby enabling you to receive the corresponding program benefits.

Sharing with Service Providers

We may share your information with third parties who provide services on our behalf to help with our business activities. These companies are authorized to use your personal information only as necessary to provide these services to us. These services may include:

- Fulfilling orders and delivering packages
- Payment processing
- Providing customer service
- Sending marketing communications
- Fulfilling subscription services
- Conducting research and analysis
- Providing cloud computing infrastructure

It is our policy not to sell lists containing personal information about Site users, registrants or subscribers. VelocityEHS may provide aggregate statistics about our clients, sales, traffic patterns, and related site information to reputable third-party vendors, but these statistics will include no personally identifying information.

In certain situations, VelocityEHS may be required to disclose personal data in response to lawful requests by public authorities, including to meet national security or law enforcement requirements. We may also disclose your personal information as required by law, such as to comply with a subpoena or other legal process, when we believe in good faith that disclosure is necessary to protect our rights, protect your safety or the safety of others, investigate fraud, or respond to a government request.

User Data Supplementation

The Company may receive information about you from other sources, including publicly available databases or third parties from whom we have purchased data, and combine this data with information we already have about you. This helps us to update, expand and analyze our records,



identify new customers, and provide products and services that may be of interest to you. If you provide us personal information about others, or if others give us your information, we will only use that information for the specific reason for which it was provided to us.

Examples of the types of personal information that may be obtained from public sources or purchased from third parties and combined with information we already have about you, may include:

- Purchased marketing data about our customers from third parties that is combined with information we already have about you, to create more tailored advertising and products.

What Choices Do You Have?

You may update at any time the information about you and your personal preferences that is stored from your Site or subscriber registration. You may also ask us at any time to correct any inaccuracies contained in your information or to remove your name from our list of Site users who wish to receive electronic communications and e-mail advertisements from VelocityEHS and our affiliates by simply sending such a request to us at the numbers or addresses given below. Once you opt-out, we will honor your choice until you inform us otherwise.

We partner with a third party to display advertising on our website or to manage our advertising on other sites. Our third-party partner may use cookies or similar technologies in order to provide you advertising based upon your browsing activities and interests. If you wish to opt out of interest-based advertising click [here](#) or if located in the European Union click [here](#). Please note you will continue to receive generic ads.

Access

Upon request, VelocityEHS will provide you with information about whether we hold any of your personal information. You may access, correct, or request deletion of your personal information by logging into your account, or contacting us at Privacy@EHS.com.

The Company will respond to your request within a reasonable timeframe.

VelocityEHS may also process data on behalf of our Clients. VelocityEHS has no direct relationship with the individuals whose personal data it processes. An individual who seeks access, or who seeks to correct, amend, or delete inaccurate data should direct his query to the Company's Client (the data controller). If requested to remove data we will respond within a reasonable timeframe. We will retain personal data we process on behalf of our Clients for as long as needed to provide services to our Client. VelocityEHS will retain this personal information as necessary to comply with our legal obligations, resolve, disputes, and enforce our agreements.



Email and Newsletter Preferences

You may sign-up to receive email or newsletter or other communications from us. If you would like to discontinue receiving this information, you may update your email preferences by using the “Unsubscribe” link found in emails we send to you or at your member profile on our website or by contacting us through one of the methods listed below:

E-mail: Privacy@EHS.com

By Mail/Phone or Fax:

VelocityEHS
Attn: Data Protection Officer
222 Merchandise Mart Plaza, Suite 1750
Chicago, IL 60654
Customer Service: (888) 362-2007
Facsimile: (312) 881-2001

How Do We Protect Information Collected About You?

VelocityEHS places a high value on protecting information transmitted via our Site(s). For this reason, we use state-of-the-art security solutions, such as VeriSign’s Site Trust 128 bit SSL encryption technology to process payments and to provide secure communication methods. In addition, the Site is protected by a firewall that provides a high level of security. The Company takes commercially reasonable measures to secure and protect customer-specific information transmitted via or stored on our Site. However, no security system is impenetrable. We cannot guarantee that information users supply to us will be totally secure. We may retain your information for as long as your account is active or as needed to provide you with our services, comply with our legal obligations, resolve disputes and enforce our agreements.

Business Transfers

As VelocityEHS continues to grow and develop its business, its corporate structure might change or it might merge or otherwise combine with, or substantially all of its assets might be acquired by, another company. In any such transactions, customer information likely would be among the transferred business assets.



Linked Sites

For your convenience, hyperlinks may be posted on the Site(s) that link to other Web sites not under the control of VelocityEHS. We are not responsible for and this Privacy Policy does not apply to the privacy practices of those sites. We encourage you to seek out and read the privacy policy of any Web site that you visit. In addition, when you initiate a transaction on a Web site that our Site(s) links to, even if you reached that site through our Site(s), the information that you submit to complete that transaction becomes subject to the privacy practices of the owner of that linked site. You should read their privacy policies to understand how they use and protect personal information that they collect. VelocityEHS is not responsible for the privacy or information practices of its suppliers or any third-party Web sites.

Who Can You Contact for More Information?

Please direct any other questions regarding our privacy practices or this Privacy Policy to VelocityEHS at Privacy@EHS.com or by our customer service line at 1-888-362-2007.

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